



**Meeting Minutes
December 12, 2022
1:00 p.m.**

A meeting of the New York Secure Choice Savings Program Board convened at 1:00 p.m. on December 12, 2022 and was called to order by Chairperson Chris Curtis. Board members were present at the New York State Department of Taxation and Finance, W.A. Harriman Campus - Building 9, Executive Conference Room A, 2nd Floor in Albany, and via videoconferencing at the New York State Department of Financial Services, One State Street Plaza, Board Room 7-001 in New York City. The following Board members were present:

Chris Curtis (representative designated for Amanda Hiller, Chairperson)
Thomas Nitido (representative designated for Thomas DiNapoli)
Shirin Emami (representative designated for Adrienne Harris)
Beth Finkel
Lisa Sorin
Horatio Sparkes

Chris Curtis opened the meeting and welcomed the members. The minutes of the September 21, 2022 meeting were unanimously approved as submitted on a motion by Chris Curtis and seconded by Beth Finkel.

Board Secretary Ellen Roesch introduced Resolution 2022-03 authorizing Board members to attend Board meetings by videoconferencing under extraordinary circumstances. Ellen explained that new statutory language has been enacted to expand the authority of a public body to allow videoconferencing under limited circumstances when the member's location is not open to in-person public attendance. The new language allows a public body to adopt a policy, if it so chooses, to allow members to use videoconferencing from a private location under extraordinary circumstances, such as illness, disability, caretaking responsibilities, etc. Pursuant to statute, the Board allowed for public comment on September 21, 2022. As there was no public comment, the Board may now consider the Resolution.

On a motion duly made by Beth Finkel and seconded by Chris Curtis, Resolution 2022-03 Authorizing Members of the Secure Choice Savings Board to Attend Meetings by Videoconferencing under Extraordinary Circumstances was unanimously adopted by the Board and a certified copy of Resolution 2022-03 has been included by the Secretary in the minute book.

The Board next heard a presentation on fiduciary and governance training from its consultant AKF Consulting. Andrea Feirstein and Diana Cantor with AKF provided an overview of the fiduciary duties and good governance practices and answered questions from the Board.

The Board next heard an investment presentation from its consultant Marquette Associates. Luis Sierra with Marquette provided an overview of considerations for the investment program, including the draft investment policy statement, and answered questions from the Board.

Chris Curtis then stated that the agenda for the meeting was concluded and opened the floor for any other business or remarks. Hearing none, the meeting was adjourned at 2:13 p.m.

Respectfully Submitted,

Ellen Roesch
Secretary